

Career/Transfer Center

Next Steps Checklist

I applied to a university.... *Now what?*

The UC/CSU checklist is designed to assist you with the next steps process for transfer.

On-Going

- Complete your **Federal Student Aid (FAFSA)** at www.fafsa.gov **October 1 – March 2**
- Is a **supplemental application** required?
 - Nursing students must complete a separate application and/or supplemental application (dates vary for each university)
 - SDSU, SJSU, CSULB, Cal Poly SLO, UC Berkeley are a few universities that require a supplemental, **be sure to check to see if your university requires it. Check your email and the junk/spam folder (the email you provided on the application)**
- Create **university portal accounts** for each university you applied to
 - View your “To Do List” important updates, requirements, and documents you need to send to each university
 - Check your university portal regularly
 - Look for deadlines (note: missing important deadlines often means a withdrawal of your application).
- Check your email** and the junk/spam folder (the email you provided on the application and your university email)
 - View your “To Do List” and important deadlines
- Research scholarships and check for scholarship deadlines
 - SDSU Scholarship deadline for fall transfer students is February 8
 - CSUSB Scholarship deadline for fall transfer students is March 2
 - CSUSM Scholarship deadline for fall transfer students is March 2
- Students transferring with an **ADT degree** - and don't get accepted at any university of choice may have the opportunity to:
 - Select an option for redirection to another CSU, be sure to respond to CSU Apply with your first option without a response your application will be redirected by CSU Apply
- Contact College Board for your AP and IB test scores, if applicable (be prepared to submit to the universities you're applying to when requested)
- Request your Official High School transcripts if you're transferring to a UC. (UC-IGETC certification, submit official transcript to MSJC to clear for LOTE)

January

- Update and complete your **CSU and/or UC application** (opens early January and January 31)
- View your **university portal account(s)** to check your “To Do List”
- Submit **official transcripts** (when requested by the university)
 - CSU San Bernardino & CSU San Marcos Transcript Deadline is February 15
 - Request official transcripts via Eagle Advisor or in-person
- Complete any **Transfer Supplemental Applications** (when requested)
- Complete any EOP application (additional step in the CSU application due by Nov. 30)



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February

- Meet with an MSJC counselor to review your **IGETC or CSU General Education Certification** and apply for any Associate Degrees earned.
- Research and apply for **scholarships** (each university may have separate scholarship application on their financial aid webpage)
- Admissions decisions** typically start to roll out in February (some may arrive early and some in March-May)

March – April

- If you applied for FAFSA, you will receive a **financial aid packet (aka financial award letter)** from most universities. The financial aid packet will provide a detailed description of how much money you will receive at the university.
- To earn a **transfer recognition award**, let Career/Transfer Center know where you will be attending in the fall. Please RSVP at the Menifee Valley Campus at (951) 639-5285, in-person or via email jrodriguez@msjc.edu or at the San Jacinto Campus at (951) 487-3285 in-person or via email lcontreras@msjc.edu.
- Please RSVP for the **Career/Transfer Center Transfer Ceremony: Deadline, April 30, 2018**

May

- Submit intent to register (SIR)** to UC or CSU Schools (see your university portal for exact deadlines)
- Attend **Career/Transfer Center Transfer Ceremony: May 14, 2019**
If you applied for an Associate Degree attend your **Mt. San Jacinto College Commencement**

Other Important Steps

- Submit an **on-campus housing application** to your transferring university. If you are applying for on-campus housing, you can submit an application once you get your student ID number. Most campuses have a first come, first served procedure. Applications can be found on the school's housing web page.
- Attend your **university orientation**
 - Most orientations are held in June and July. Some campuses will have a transfer orientation.
- Submit your **final official transcript(s)** to the university you are attending. Deadlines may vary (most universities have **July 1st deadline**)
- When submitting your final official transcript(s) be sure to request a **General Education certification** to CSU (Option B) or IGETC (Option C) and indicate the university you will be transferring to.

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