Peer Evaluation Guidelines for Online Instruction

Mt. San Jacinto College
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Educational Technology Committee

As you consider the peer evaluation process for the online instructional environment, please review the items suggested in each area. This document should be considered as a guideline to assist you in reporting your observation on the Peer Evaluation Form.

Depth and Breadth of Subject Matter Knowledge:

- ❖ Do the instructor-created elements of the course demonstrate appropriate depth and breadth of subject matter knowledge?
- ❖ Does the instructor provide the students with the necessary information to accomplish the course objectives both in the presentation and in the communication areas of the course?

Educational Methods and Techniques (delivering content online and evaluation methods online)

- ❖ Does the instructor encourage student centered learning?
- ❖ Does the teacher encourage student/student and teacher/student interaction and collaboration (such as, Student "lounge" type discussion forum, or a "General Questions for the Instructor area)?
- ❖ Regarding the course content, are there ample discussion opportunities and are the discussion questions constructed so that meaningful dialog takes place? Do they allow for a wide range of individual experiences, opinions and ideas to be expressed?
- ❖ Does the instructor utilize a variety of instructional methods and resources to address multiple learning styles?

Course Design and Structure:

- ❖ Is the syllabus complete with course objectives, learning guidelines and methods of evaluation?
- ❖ Is the course well organized and easy to navigate?
- ❖ Is the information regarding how to access the course content available at the beginning, as well as throughout the course?
- ❖ Are there well-defined instructor expectations regarding student conduct and participation in the course that encourage mutual respect and college level behavior?

Effectiveness of Communication: (discussion, announcements, etc.)

- ❖ Is the instructor available for student contact via discussions and email?
- ❖ Are the announcements tailored to the progress of the class and are they indicative of the timely presence of the instructor?
- ❖ In the online course environment, does the written communication style of the instructor demonstrate a positive tone and attitude?

Overall effectiveness of instruction:

- ❖ Summarize your observation in terms of the overall success of the course.