



ASSOCIATE FACULTY AVAILABILITY FOR

Summer

Fall

Spring

Name					
Address					
City			Zip		
Telephone	Work	Home		Cell	
Email Address (required)	Work		Home		

**If any of the above information has changed, contact HR (951)487-3161.

DAY & TIME PREFERENCE

I am available to teach on the following days & times:

(check mark the appropriate days and then list the times you are available for the corresponding day):

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
ex. 3:00-5:00 pm	ex. 3:00-5:00 pm	ex. 3:00-5:00 pm	ex. 3:00-5:00 pm	ex 3:00-5:00 pm	ex. 3:00-5:00 pm

The BEST day & time for me to teach is: Day _____ Time _____ Open to above noted days/times.
 I have completed training to teach online: Date completed _____
 I am available to teach online for this semester:

COURSE PREFERENCE ex. "ENGL 101-College Composition"

I have taught the following courses:	I would like to teach (list in order of preference 1-3)
1.	1.
2.	2.
3.	3.

The total number of classes I desire to teach(as load limitations permit):

LOCATION

I am willing to teach at the following locations (check all that apply)

Menifee Valley Campus	San Gorgonio Pass Campus	San Jacinto Campus
	Temecula Valley Campus	

THERE IS NO ASSIGNMENT GUARANTEED OR IMPLIED BY THE COMPLETION AND SUBMISSION OF THIS FORM.

Please email completed form to your Department Chair/Coordinator