MSJC
Mt. San Jacinto College

MT. SAN JACINTO COLLEGE
Student Employment Hire Slip

A: Student Section SID #:	New Hire	Rehire _____

	Employee ID #:
Last First MI	**Job Posting #:**

I understand that I must meet eligibility criteria for each term, be enrolled in at least 6 units each semester, and will work no more than 20 hours each week. I am responsible for monitoring my earnings so that I do not earn more than my most recent FWS award.

Student Signature	Date

B: Hiring Supervisor Section	FWS Budget Code: 12 _ 36 4101 0_____0000 _ _ _ _
	Effective Date: End Date:
Date of Hire: End Date:	District Budget Code: Effective Date: End Date:
Supervisor's Name:	CW/Job Connect Budget Code: Effective Date: End Date:
Timesheet Monitoring Rep:	Categorical Grant Budget Code: Effective Date: End Date:
Department Name:	Special Assignment: LC Tutor_____UB Tutor SSP Peers___TS Tutor _____ Mentor_____Intern_____*Other_____(Requires additional approval for use)
Campus Location: Ext.	Rate of pay: **$16.00**

I agree to hire the above student under the terms of the Student/Employer Agreement. I understand that the student must meet eligibility criteria for each term, be enrolled in at least 6 units each semester, and will work no more than 20 hours each week for more than 8 hours per day.   I am responsible for monitoring my student's earnings so that they do not earn more than their most recent FWS award.

Supervisor's Signature	Date
Director/Dean Signature	Date
Financial Aid Approval (Only required for FWS students)	Date
Business Services Approval	Date