



STUDENT EMPLOYMENT PROGRAM

EMPLOYEE SEPARATION SLIP

Last Name, First Name MI	Student Employee Position Title
Student ID #	Immediate Supervisor

EARNINGS TO DATE	REASON FOR SEPARATION																				
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;"></td> <td style="width: 15%; text-align: center;">\$ Amount</td> <td style="width: 15%; text-align: center;">Ending Date</td> <td style="width: 30%;"></td> </tr> <tr> <td>Earnings as of last payroll period</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Earnings since last payroll period</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>_____ X _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td># HRS \$11.00</td> <td colspan="3" style="text-align: center;">Last Day Worked</td> </tr> </table>		\$ Amount	Ending Date		Earnings as of last payroll period	_____	_____	_____	Earnings since last payroll period	_____	_____	_____	_____ X _____	_____	_____	_____	# HRS \$11.00	Last Day Worked			
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_____ X _____	_____	_____	_____																		
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Supervisor's Signature	Date																				