



Mt. San Jacinto College
Time Sheet Due/Pay date Schedules
July 2021 - June 2022

"M" PAYROLL (Certificated Substitutes, Hourly Certificated, Professional Experts, Stipends and

Payroll Number	Time Sheet Start Date	Time Sheet End Date	Time Sheet Final Approval	Time Sheet Due to Payroll	Pay Date
1M	7/1/2021	7/18/2021	Fall 8/18/2021	7/15/2021	07/30/2021
2M	7/19/2021	8/18/2021		8/18/2021	08/31/2021
3M	8/19/2021	9/18/2021		9/17/2021	09/30/2021
4M	9/19/2021	10/16/2021		10/18/2021	10/29/2021
5M*	10/19/2021	11/12/2021		11/12/2021	11/30/2021
CLASSIFIED 6M*	*11/13/2021 11/19/2021	11/18/2021 12/11/2021		12/10/2021	12/28/2021
CERTIFICATED 6S*	*11/13/2021 11/19/2021 12/12/2021	11/18/2021 12/11/2021 12/18/2021		12/10/2021	1/3/2022
7M	12/19/2021	1/15/2022	Spring 2/14/2022	1/18/2022	01/31/2022
8M	1/19/2022	2/11/2022		2/11/2022	02/28/2022
9M	2/12/2022 2/19/2022	2/18/2022 3/18/2022		3/18/2022	03/31/2022
10M	3/19/2022	4/16/2022		4/18/2022	04/29/2022
11M	4/19/2022	5/18/2022	Summer 6/17/2022	5/18/2022	05/31/2022
12M	5/19/2022	6/18/2022		6/17/2022	06/30/2022
12P Year-End POD	6/19/2022	6/30/2022		7/1/2022	TBA

* TIMESHEETS ARE DUE EARLY

ASSOCIATE FACULTY - As per ED Code 87821, Time of payment, for the first month of each semester you **MAY** be paid on or before the 10th day of the succeeding calendar month. **IF** this should happen, it will be an actual warrant and **NOT** direct deposit.

"A" PAYROLL (Classified Temporary Employee's)

Payroll Number	Time Sheet Start Date	Time Sheet End Date	Time Sheet Due to Payroll	Pay Date
1A	7/1/2021	7/11/2021	7/8/2021	7/20/2021
2A	7/12/2021	8/11/2021	8/11/2021	8/20/2021
3A	8/12/2021	9/11/2021	9/10/2021	9/18/2021
4A	9/12/2021	10/11/2021	10/11/2021	10/20/2021
5A	10/12/2021	11/11/2021	11/10/2021	11/19/2021
6A	11/12/2021	12/11/2021	12/10/2021	12/20/2021
7A	12/12/2021	1/11/2022	1/11/2022	1/20/2022
8A	1/12/2022	2/11/2022	2/11/2022	2/18/2022
9A	2/12/2022	3/11/2022	3/11/2022	3/18/2022
10A	3/12/2022	4/11/2022	4/11/2022	4/20/2022
11A	4/12/2022	5/11/2022	5/11/2022	5/20/2022
12A	5/12/2022	6/11/2022	6/9/2022	6/20/2022
12P Year-End POD	6/12/2022	6/30/2022	7/1/2021	TBA

"A" PAYROLL (STUDENT WORKER PROGRAM)

Payroll Number	Time Sheet Start Date	Time Sheet End Date	Time Sheet Due to Payroll	Pay Date
1A	7/1/2021	7/5/2021	7/8/2021	7/20/2021
2A	7/6/2021	8/5/2021	8/11/2021	8/20/2021
3A	8/6/2021	9/5/2021	9/10/2021	9/18/2021
4A	9/6/2021	10/5/2021	10/11/2021	10/20/2021
5A	10/6/2021	11/5/2021	11/10/2021	11/19/2021
6A	11/6/2021	12/5/2021	12/10/2021	12/20/2021
7A	12/6/2021	1/5/2022	1/11/2022	1/20/2022
8A	1/6/2022	2/5/2022	2/11/2022	2/18/2022
9A	2/6/2022	3/5/2022	3/11/2022	3/18/2022
10A	3/6/2022	4/5/2022	4/11/2022	4/20/2022
11A	4/6/2022	5/5/2022	5/11/2022	5/20/2022
12A	5/6/2022	6/5/2022	6/9/2022	6/20/2022
12P Year-End POD	6/6/2022	6/30/2022	7/1/2022	TBA

If you have any questions please call payroll at 3051