

Objective 051 Teacher Instructions

This objective is based on a single online task that has 4 steps. Each step has a series of “Notes” sheets which will be used for the student to record results and information required for the exam.

Keep in mind there are three main content areas of this task: Personality Quiz, Job Research, and Education Research.

Each step is described below. A PowerPoint is provided in the following link that takes the students through each step of the task.

*PowerPoint:

https://docs.google.com/presentation/d/1ooPzetOaxVTOPIDOWiPzAyE1LugMLdq6m7PozarSWSw/edit#slide=id.g7bc0e1a063_0_353

Step 1: Take the O*Net Interest Profiler and Complete Reflection

1. Use O*NET Online to acquaint students with the system for career based assessments and job search capabilities of the website.
2. Follow the link: <https://www.mynextmove.org/explore/ip>
3. Follow the directions on the Profiler. There are also step by step directions in the PowerPoint. I suggest that you use this to navigate the quiz with your students at the same time that they are taking it themselves.
4. Give students at least one hour to complete the 60 question quiz. A hard copy is available if necessary.
5. Have students fill out the “Notes” sheet.
 - a. Students will need to write down their personality, job zone and educational results.
6. Have students complete the reflection on the personal interests in 1-5 paragraphs (number of required paragraphs is based on the student’s level).
 - a. **“Notes” should be used during the Task!**

Step 2: Research a Job

1. Students will continue from Step 1 to complete the job information worksheet.
2. They must choose a job (from their results) and supply the following information by filling in the worksheet provided in the “Notes” and Task.

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- a. Name, type, location, pay, educational requirements, experience required, and reason of choice for a SINGLE job from their results in the O*Net portal.

Step 3: Comparison Chart

1. Students must research two schools from the results of the O*Net Interests Profiler and make a comparison chart. This will be based on the SAME job from Step 2.
2. Students must compare 6 points of interest for each school and describe how these are “barriers” to their attendance to the chosen programs.

Step 4: Select a Work Sample and Reflect on Learning

1. Students must select one of the above activities to submit for the Task. They may choose the “Notes” sheet from Step 1, 2 or 3. They must then explain why they chose this sample in as little as 1 sentence.
2. Students must answer the 3 yes/no questions that reflect on their learning of the entire task.

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Objective 051 In-class Activities

- There is ONE PowerPoint for the entire Objective. Use the following link and download the PPT for easier access.
https://docs.google.com/presentation/d/1ooPzetOaxVTOPIOWiPzAyE1LuqMLdq6m7PozarSWSw/edit#slide=id.g7bc0e1a063_0_353
- Discussion Questions
 - What is your dream job?
 - How would you look for that job?
 - How do you know if you are qualified for that job?
 - Where do you look for information on job training/education?
- Using a website to research a job can be difficult. O*NET Online has made it easy. Navigate the website to see the many resources it offers.
 - Link: <https://www.onetonline.org/>

Step 1: Interest Profiler

Key Words: Personal Interests, Skills, Strongest, Weakest, Career, Assess/Assessment

Writing a Reflection: Use the link below to outline reflection writing for your students BEFORE they complete the writing portion of Step 1 of the Task. <https://www.wikihow.com/Write-a-Reflection-Paper>

Reflection Example:

_____ During the O*Net personality quiz, I learned many things about my personality and the different jobs that would be best for me. My highest scoring personality was the “Realistic” personality. This means that I would do great in a job that is hands-on. For example, I could work with animals, machinery or a job that is outside.

For the Job Zone part of the quiz, I chose Zone Two because I have not really had previous experience with working in a “hands-on” job. After choosing this Zone, the results showed lots of jobs. The one I found the

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most interesting was a Pet Groomer. The job I found the most surprising was a Non-venomous Reptile Handler.

Although these jobs sound fun, I do not think they are the right fit for me. I don't think I would do well with dogs because I have allergies and snakes scare me. I think that it would be better to go back and look at other "hands-on" jobs that do not involve animals.

This resource has helped me learn more about career opportunities by giving me jobs that are based on my interests and giving me information on those jobs. The website profiler was very thorough and gave me good information to help me decide that these were not the best jobs for me.

Step 2: Job Research

Key Words: Job requirements, type, location, pay/salary, degree, certificate, job experience

About O*NET: <https://www.onetcenter.org/overview.html>

O*NET Job Databases:

- Find Occupations: <https://www.onetonline.org/find/>
- Advanced Search: <https://www.onetonline.org/search/>
- Crosswalk: <https://www.onetonline.org/crosswalk/>

Step 3: Educational Research

Key Words: Offerings, Barriers, Degree Programs, Tuition, Tutoring, Location, Public Transportation, Childcare, Financial Aid, Accredited, Complaints

Navigating School Websites: Use the link below and read the article about understanding different college websites.

<https://www.campusexplorer.com/college-advice-tips/9555E375/How-Do-I-Find-The-Information-I-Need-On-These-Huge-College-Websites/>

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The following words are outlined in the article and will help you find the right information for just about any school website:

- Prospective Students, Enrollment Requirements, Scholarships

Example Websites:

- School 1: Cal State University San Bernadino <https://www.csusb.edu/>
- School 2: Mira Costa College <http://miracosta.edu/index.html>

*Use these links to research the necessary information. These schools can also be used for the Task! However, O*NET will give many options in the "Education" section of the "Job Research" page of the Interests Profiler. See PowerPoint.*

Step 4: Work Sample & Reflection

Key Words: sample, reflect/reflection, prepare, understanding, job requirements, reasoning

No Preparation Needed! Simply follow the directions in the Task.

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Objective 051 Notes Sheet

Use this sheet to take notes on the Personality Interests Profiler results, jobs and educational research completed through O*NET Online.

Link: <https://www.mynextmove.org/explore/ip>

Step 1: Interest Profiler

- What is your dream job? (Before the quiz) _____
- Personality Results
 - _____
 - _____
 - _____
 - _____
 - Circle the Highest Percentage
- Define Job Zones
 - Job Zone 1: _____
 - Job Zone 2: _____
 - Job Zone 3: _____
 - Job Zone 4: _____
- Job Results
 - _____
 - _____
 - _____
 - Circle your favorite result
- Most surprising result: _____
- Helpful information you found on O*Net
 - _____
 - _____
 - _____

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Writing a Reflection

- Take notes as you read the article.
- Reflection Writing Article: <https://www.wikihow.com/Write-a-Reflection-Paper>

- Brainstorming:

1. _____
2. _____
3. _____
4. _____

- Organizing a Reflection Paper:

1. _____
2. _____
3. _____
4. _____
5. _____

- As You Write

1. _____
2. _____
3. _____
4. _____
5. _____

- The following questions must be answered in the Reflection:

- What was your highest scoring result on the personality test? _____
- What "Job Zone" did you choose? _____
- What is one job that the assessment showed? _____
- Are the assessment results surprising? _____
- How do these results compare to your "dream job"? _____
- How does this resource help you learn more about career opportunities? _____

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Step 2: Job Research

1. Name of Job: _____

2. Type of Job: _____

3. Location of Job: _____

4. Pay: _____

5. Education/Training/Certificates

Required: _____

6. Job Experience

Required: _____

7. 3 Reasons you might want this

job: _____

Website Link: _____

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Step 3: Educational Research

Choose 2 Schools:

- School 1: _____
- School 2: _____

Choose 6 Points (*Offerings*) to research:

- Type of school (community college, university, vocational)
- Ability to get a class/start date
- Admission requirements
- Tuition/Cost
- Financial Aid
- Location
- Availability/Proximity of childcare
- Public transportation
- Tutoring
- Accredited
- Reputation of school

Fill in the chart with the information found on each school’s website:

| | School 1 Offerings (from list above) | School 1 Barriers | School 2 Offerings (from list above) | School 2 Barriers |
|--------------|--|--------------------------|--|--------------------------|
| Comparison 1 | | | | |
| Comparison 2 | | | | |
| Comparison 3 | | | | |
| Comparison 4 | | | | |
| Comparison 5 | | | | |
| Comparison 6 | | | | |

Website for School 1: _____

Website for School 2: _____